

## Kids @ Home Pre-Application – January 2019 – PLEASE USE PEN AND PRINT NEATLY

Head of Household's Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Address \_\_\_\_\_ Richfield, MN 55423 Head of Household's last four digits of Social Security Number \_\_\_\_\_

**This Pre-Application must be completed and returned to Richfield HRA by 4:00 p.m. on February 1, 2019. You must also include the following documentation:**

- 1. Copy of your current lease. Application will not be considered complete without a copy of current lease.**
- 2. One Month of Pay Stubs for each working family member. (Pay stubs must be dated November or December 2018 or January 2019.- They do not have to be consecutive pay dates.) Application will not be considered complete if copies of paystubs are not provided**

| <u>HOUSEHOLD MEMBER NAME</u> | <u>RELATIONSHIP TO HEAD</u> | <u>SEX</u> | <u>DATE OF BIRTH</u> | <u>AGE</u> |
|------------------------------|-----------------------------|------------|----------------------|------------|
| 1.                           | HEAD of HOUSEHOLD           |            |                      |            |
| 2.                           |                             |            |                      |            |
| 3.                           |                             |            |                      |            |
| 4.                           |                             |            |                      |            |
| 5.                           |                             |            |                      |            |
| 6.                           |                             |            |                      |            |
| 7.                           |                             |            |                      |            |
| 8.                           |                             |            |                      |            |

**Do you or any member of your household: (write yes or no in the blanks)**

\_\_\_\_\_ receive TANF/GA/ MFIP/Public Assistance.  
\_\_\_\_\_ receive income from unemployment.  
\_\_\_\_\_ own property.  
\_\_\_\_\_ own stocks, bonds or mutual funds.  
\_\_\_\_\_ receive gifts of money on a regular basis.

\_\_\_\_\_ receive Social Security/SSI/RSDI.  
\_\_\_\_\_ receive income from employment.  
\_\_\_\_\_ receive child support.  
\_\_\_\_\_ receive Social Security/SSI/ RSDI for a child.

**INCOME (List all sources of income, including income from assets such as interest on savings account)**

| FAMILY MEMBER | SOURCE OF INCOME – IF EMPLOYED -NAME OF EMPLOYER NEEDED | GROSS MONTHLY INCOME |
|---------------|---------------------------------------------------------|----------------------|
|               |                                                         | \$                   |
|               |                                                         | \$                   |
|               |                                                         | \$                   |

**READ THIS SECTION/CHECK YES OR NO AND INITIAL**

I understand that a requirement for the Kids @ Home Program is to attend 10 Parent Share Meetings throughout the year. Parent Share Meetings are held every Thursday evening at Hope Presbyterian Church (7132 Portland Avenue South, Richfield MN). There are no meetings scheduled during the month of January or July. The meeting time is from 6:00 p.m. to 8:00 p.m.

In order to get credit for attendance all Kids @ Home Families must identify themselves to the facilitators of the group. This is a requirement of the Kids @ Home Program and failure to complete this requirement may result in the termination of rental assistance under the Kids @ Home Program.

Please check yes that you have read this requirement and initial as well to indicate you understand the consequences of your actions or non-actions if you fail to fulfill this requirement may be termination of your rental assistance.

☐ YES ☐ NO Initial \_\_\_\_\_

I hereby certify that the information I have provided on this application is correct and complete to the best of my knowledge and belief.  
I further understand that false statements or information are grounds for termination of rental assistance.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Other Adult: \_\_\_\_\_ Date: \_\_\_\_\_

Complete the entire application, sign and date it and return **to Richfield HRA 6700 Portland Ave. S. Richfield, MN 55423** no later than 4:00 p.m. February 1, 2019. You must also provide a copy of your lease and one month of paystubs for every family member who works. Pay stubs must be dated July, November or December 2018 or January 2019. - They do not have to be consecutive pay dates. Completed applications with the required attachments will be placed in our lottery drawing for the Kids @ Home Program. If your name is selected at the lottery drawing you will be contacted by mail or e-mail by February 12, 2019. If your name is selected for the Kids @ Home Program it doesn't mean you will automatically receive rental assistance, you will still need to provide proof that you fit all criteria for the Kids @ Home Program prior to acceptance into the program. Non-selected applications will be held for 90 days and then shredded.